

# **St Chad, Ladybarn**

**PCC meeting, 4 June 2013**

## **Stewardship Team progress report**

Everything is ready or in hand for the launch of the Stewardship Campaign at the Parish Eucharist this coming Sunday:

1. The Stewardship packs were assembled at an enjoyable meeting involving about 25 members of the congregation on Wednesday 29 May;
2. Numbered address labels and numbered cards have been prepared;
3. Christine Hindley and Bobbie Gerrard are finalising the packs tomorrow;
4. There are sufficient volunteers to deliver the Stewardship packs in person to the 100 or so recipients;
5. The allocation of visits to volunteers is almost complete;
6. The (blank) jigsaw frame, the jigsaw pieces and the congregational photograph are ready to be put up in Church in time for Sunday morning;
7. James Emmerson has been briefed to commission the visitors and packs will be dedicated at the Parish Eucharist;
8. The rota of members of the congregation to be in Church during the special opening hours is almost complete, thanks to Jean Matthews.
9. Opal Walsh has agreed in principle to arrange a pop-up shop for the four Saturdays of the campaign.

Still to be done are

1. Bundling the Stewardship packs into "fives" for each visitor;
2. Drafting a covering note for visitors to remind them of salient points;
3. Drafting a feedback form for visitors to record any issues arising during the visiting process which require further consideration.

Once the campaign is over then follow up and evaluation will be necessary, at various levels:

1. Immediately after (in the week beginning 8 July?):
  1. What went well?
  2. What could have been done differently?
  3. How are the financial commitments to be handled?
  4. How are the offers of help with church tasks to be handled?
  5. When, from whom, to whom and with what content are letters of thanks to be sent?
  6. What are our recommendations to other churches?
2. In the medium term (on Advent Sunday, 2 December?):
  1. Has our – i.e. the whole congregation – sense of mission been enhanced?
  2. Have attendance, giving, involvement increased?

The PCC needs to agree the timetable and process of evaluation (Who? What? Where? Why? When?).