St Chads, Ladybarn
Parochial Church Council
Annual report and financial statements
for the year ended 31 December 2014

St Chads, Ladybarn Parochial Church Council Annual report and financial statements for the year ended 31 December 2014

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Administrative information

St Chads Church is situated in St Chads Road, Ladybarn.

It is part of the Withington Deanery within the Diocese of Manchester. The correspondence address is The Rectory, 1 St Chads Road, Withington, Manchester M20 4WH

The Parochial Church Council (PCC) is a charity which is exempt from registration with the Charity Commission.

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Independent Examiner:	Edward Moss, FCA

Report of the Trustees for the year ended 31 December 2014

Structure, governance and management

The PCC of St Chads is an independent charity which is part of the Diocese of Manchester within the Church of England. PCC's are governed by two pieces of Church of England legislation, called Measures. These are:

The Parochial Church Councils(Power) Measure 1956 as amended, which defines the principal function, or purpose, of the PCC as "promoting in the parish the whole mission of the church"

The Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended)

The method of appointment of PCC members is set out in the Church Representation Rules and all members of the congregation are encouraged to register on the Electoral Role and stand for election onto the PCC.

Aim and purposes

St Chads Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Elizabeth Davies, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church, Community Hall and the Community Wildlife Garden of St Chads, St Chads Road, Manchester M20 4WH.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Chads. The PCC maintains an overview of worship and also the social, fund-raising and study activities which the church community provides. The PCC makes suggestions on how these can best involve as many as possible of those who live in our exceptionally diverse parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we seek to enable church members to live out their faith as part of the parish community through the Anglican Communion's Five Marks of Mission:

- To proclaim the Good News of the Kingdom
- To teach, baptise and nurture new believers
- To respond to human need by loving service
- To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation
- To strive to safeguard the integrity of creation and sustain and renew the life of the earth

To facilitate this work it is of the utmost importance that we maintain the fabric of the Church and the Community Hall as well as providing for access to the Community Wildlife Garden.

Achievements and performance

Financial Review - 2014

Current Situation

We began 2014 in a reasonably stable financial situation, with a clear picture of our expected income and expenditure, having benefited from the previous year's Stewardship Campaign by way of giving increasing somewhat. During the year we experienced some increases in our running costs, but there were also some decreases.

Our gas and electricity supplies have remained with the same companies this year, with a better tariff being negotiated for gas and no increase experienced for electricity. We have also secured lower costings on other items such as the photocopier and the fire extinguishers, the benefit of which will be felt during 2015. The cost of insurance cover for the Church and the Hall will remain static during 2015, but with advance warning from our insurers that the premium will increase in January 2016, in line with inflation.

However, the replacement of the Church boiler caused us some concern when it was deemed to be unsafe to use, in late summer. This combined with the need to have the Community Hall roof replaced gave us our biggest financial challenges since the Church roof needed major work a number of years ago.

After long deliberation and some very hard work by PCC, we were able to identify funding for both these projects. We benefited from a grant for the Hall roof, from Veolia, who are an environmental agency, dealing with removal and disposal of rubbish. This grant met most of the cost of this work. In respect of the Church heating system, we were, once again, very fortunate in that we were able to obtain a grant and a loan from the Diocese. This together with specific donations will enable us to pay the invoice for this work. It should be noted that at the time of preparing the financial statements neither of these invoices have been paid, so the closing balances for 2014 are somewhat distorted by money held for these purpose.

We should also keep in mind the fact that we have to repay the loan of £4,207 which we were fortunate enough to be allowed to borrow – interest free – from a Diocesan fund. We were given a grant by the Diocese of £10,000 and the remaining £7,000 has to be met from the donations already received and various fund-raising efforts held during the latter half of 2014. A condition of the grant and loan is that we continue to pay our Parish Share in full each year.

Parish Share - 2014.

We were able to pay our Parish Share in full again this year, with £7,458 being received in tax refunds on regular Gift Aided giving and the new Small Gift Aid Donations scheme, which has proved to be very successful. The balance of the Share, amounting to £16,916, was paid by monthly standing orders of £1,650 for 10 months of the year.

Parish Share for 2015.

Our Parish Share account for 2015 has been set at £22,749. This shows a reduction of approximately £1,600 against last year's account. If our Gift Aided tax refunds remain the same in 2015, we will need to pay an amount of around £1,300 per month to ensure that we are well on the way to meeting this commitment.

Areas of development and aims for 2015

The PCC will continue to work to a monthly budget during the coming year, with regular reviews of income and expenditure, and with even more vigilance, in order to ensure that we can make payments against the Share account and the loan. Updates on the financial situation will appear periodically in the Parish Magazine.

Worship and prayer

The PCC is keen to support the Revd Elizabeth Davies in offering a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. In this she is helped by Mr John Milner, an experienced reader of many years standing, and Dr Helen Reid. Dr Reid was licensed as a reader at St Chads in 2013 and continues with post-licensing training. We also continue to greatly appreciate and value the ministry of our retired clergy, as well as all the many practical and caring ministries offered by many of the congregation. Professor Peter Scott, a member of St Chads congregation for several years, was ordained deacon at Manchester Cathedral on 29 June 2014 and now serves as a non-stipendiary curate at St John the Evangelist, Old Trafford.

The heart of the church's worshipping life is the Sunday morning Parish Eucharist. Evensong on the first Sunday of each month and weekly services on Tuesdays and Thursdays continue to with small but faithful congregations. All are welcome to attend our regular services. Two new notice boards which advertise the regular services plus other parish activities replaced their dilapidated predecessors in October 2014. A programme of weekly Bible studies was began in January 2014; participants read, study and reflect on the lectionary readings for the next Sunday.

In line with the requirements of the Church Representation Rules, the Church Electoral Roll was completely revised in the Spring of 2013 and updated in the Spring of 2015. At the time of preparation of this report there were 72 names on the Electoral Role, of whom 23 live outside the parish. The average weekly attendance, counted during October 2014, was 44, mainly at the Sunday Parish Eucharist.

During the year the PCC supported the Week of Prayer for Christian Unity, the Women's World Day of Prayer and services during Christian Aid Week. Services are held every day in Holy Week. A notably well-attended service for The Commemoration of the Faithful Departed provided an opportunity for many people from the local community to remember, mourn and celebrate those who gave us life, or who nurtured us in faith. Remembrance Sunday has long been an important day in our calendar, given additional significance this year by the First World War Centenary commemoration.

As well as our regular services, through the Occasional Offices we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 5 baptisms and held 4 funerals in our church this year.

Deanery Synod

Two members of the PCC sit on the Withington Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Mission and evangelism

A Parish Day on Saturday 8 March was a highlight of this year. Bishop David came to St Chads to help us think about our faith, our mission, our future, following the Stewardship campaign in the summer of 2013. We felt very fortunate to have Bishop David join us so soon after he had begun his ministry in Manchester. We took as the theme of the day the challenge he had set out in his Enthronement Sermon to seek ways in which "our churches can become places where people belong more deeply, where a wider range of people belong, and where they belong in greater numbers." About 30 people attended, mostly from St Chads plus visitors from neighbouring churches, including the Revd Stephen Edwards, the Area Dean

In his opening presentation Bishop David emphasised four different ways of belonging to a church community and engaging with the Christian faith: activities, events, people, places. The opinions offered and suggestions made by all those present were carefully collected and recorded. These continue to inform PCC discussion and decision making as we move towards a formal Mission Action Plan for the parish

Later in the afternoon after he had left St Chads, Bishop David posted on Twitter: "Spent day working on parish vision & mission with St Chad, Ladybarn. Lots of good and practical ideas to take forward." In a similar vein, the Area Dean emailed later "Thank you for a wonderful day and a great lunch. I really thought it was quite enlivening and Bishop David was spot on. I hope it delivers for you in the parish. My impression from those I talked to was very very positive."

Helping those in need is a demonstration of our faith. We have maintained our commitment to charitable giving with donations to The Children's Society, Christian Aid, Wood Street Mission and the Disaster Emergency Committee appeals. Church members support and are involved in the running of the Fallowfield and Withington Foodbank. Since it came into full operation in May 2014 it has dealt with 276 Vouchers and fed 714 people. (417 adults and 297 children) and at the moment has 45 referrers.

Our monthly parish magazine is distributed to around 90 subscribers and to a wider audience via the church website (www.stchadladybarn.org.uk). The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge of our faith and our life as disciples of Jesus.

St Chads has an important mission to the three retirement homes in the parish so members of the congregation arrange visits to them to chat to residents and make ourselves a little better known there. Evenings spent carol singing in each of the three homes is a regular feature of the Advent season. Recent visits have focused around some well-known non-religious music and a community singalong, We have received a warm welcome from residents and staff alike.

World War One Centenary Commemorations

To mark the one hundredth anniversary of the beginning of the First World War, it was decided to commemorate the 102 casualties on the Parish War Memorial. Following careful research into the details of the men listed on the memorial, we applied for, and were given, a grant from the Heritage Lottery Fund to enable us to publish a book "Ladybarn Men: In Memory of the men of St.Chad's, Ladybarn, Manchester, who gave their lives in The Great War 1914-1918."

It was decided to hold an exhibition in the church to complement the book, and with the assistance of the Grove Creative Company a screen was created illustrated with scenes from the war and photographs of

some of the local casualties. We were also able to purchase two display cabinets and members of the congregation were asked to lend family souvenirs of the war, and we received a wide range of objects including medals, photographs, Princess Mary Gift Boxes and letters.

The exhibition was opened on Monday 4 August 2014, the anniversary of the opening of the conflict, by John Leech M.P., at an evening reception followed by a short service, and the guests included the families of some of those listed on the memorial. The exhibition was also open for the September Heritage Weekend, and on Friday mornings, and attracted a wide variety of visitors. We hope to maintain the exhibition over the four years of the Remembrance period.

Church and Hall

We would very much like our church to be open to our community for private prayer, but for many years we have felt unable to leave the church open at all times. However, continuing an experiment begun in 2012, between the beginning of April and the end of September we have opened the church on many Friday mornings. Most weeks one or more people from the local community have come in to pray or to look the First World War commemorative exhibition. This is an important ministry to the local community. We also participated in Burnage and Levenshulme Open Gardens in June and the Heritage Open days in September; each event attracted around 80 people to visit the church or the Community Garden.

The fabric of the Church is generally in good repair although we have been given a sharp reminder of the problems which can arise. Without any warning, on 27 September the 50-year old central heating boiler in the church ceased operating and was condemned as irreparable shortly after that. We were without any kind of heating in the church for the remainder of 2014, which the congregation have borne with commendable good humour. In December the Diocese made an extremely generous offer of a grant of £10,000 and a loan of £4,207 which, together with donations from the congregation, has paid for two new boilers. These began operating towards the end of January 2015. A valuable lesson of this episode is that access to Diocesan funds depends on having paid our parish share in full. Of course, the PCC recognises the importance of doing so as an expression of our responsibility to the wider Church of England, however strong the element of self-interest might seem for the moment!

The Organ Restoration Group has met occasionally during the year. However, it is now in abeyance, partly as a result of the pressing need to direct fund-raising activities to resolving the heating problems just mentioned.

We have attended to the care and maintenance of the exterior of the hall. Plans are in place to complete the renovation of the hall – provision of new toilets, improved lighting and redecoration. The PCC decided that before these can be implemented repairs to the roof were needed. After lengthy negotiations with the Veolia Environmental Trust, a grant was awarded to enable this work to be scheduled for January 2015.

The refurbishment of the hall and improved publicity has produced a significant increase in inquiries for both casual and regular bookings for community and charitable events and private functions. During the week the hall is used every school day by an after-school club and each week by a Weight Watchers club and a children's karate group. Several inquiries about regular bookings could not be accommodated because they needed storage space, which we did not have. Responding to these missed opportunities, the PCC sanctioned the purchase of a large metal storage shed which has now been erected in the church grounds.

In striving to safeguard the integrity of creation and sustain and renew the life of the earth, during 2014 we have continued with our environmental projects with on-going work in the church garden. The PCC has wanted for some time to see the church grounds becoming more inviting so funding for the development of a community orchard has been sought. A grant from Manchester's Clean City Project will enable this to be brought to fruition in the Spring of 2015.

Pastoral care

Some members of our parish are unable to attend church due to sickness or age. The Revd Elizabeth Davies visits church members who have requested it, to celebrate communion with them either at their homes or in hospital.

Ecumenical relationships and cooperation with neighbouring parishes

The church is a member of Churches Together in Fallowfield and Withington. We cooperate with other churches during Christian Aid Week, the Women's World Day of Prayer and the local food bank. During 2014 we have continued our informal links with The Church of the Holy Innocents, Fallowfield. This has led to another successful sharing of Lent and Advent study groups, and to invitations (given and received) to attend other occasional day or evening events.

Co-operation between St. Chads and St. Nicholas's continues. Members of St Chads congregation, as many as a dozen on occasions, attend the monthly Taizé service at St Nicholas's. A "Big Brew" event organised jointly by members of the two congregations, was held at St Nicholas's in March 2014 to mark Fair Trade Fortnight. Burnage Community Choir, based at and closely associated with St Nicholas's, has several members from St Chads congregation.

Volunteers

The PCC would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our churchwardens Mrs Judy Fletcher and Ms Diane Wynn who have worked so tirelessly on our behalf and Mrs Muriel Hargreaves who has helped us all to understand the church's accounts and its finances. A consolidated report of the work of the numerous groups associated with the church is presented to the Annual Parochial Church Meeting each year.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met six times for ordinary meetings during the year, plus one adjourned meeting. The average level of attendance was around 75%; long-term illness of one member has impacted this. There were also two extraordinary meetings to deal with urgent matters concerning church heating. Following the Annual Parochial

Church Meeting in April 2014 the Standing Committee was formalised with the aim of reducing the number of PCC meetings in the expectation that this would improve the smooth conduct of business.

Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include grants, health and safety, hall lettings, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

Administrative information

St Chads Church is situated in St Chads Road, Manchester M20 4WH. It is part of the Diocese of Manchester within the Church of England. The correspondence address is The Rectory, St Chads Road, Manchester M20 4WH.

PCC members who have served at any time from 1 January 2014 until the date this report was approved are:

Ex Officio members:

Incumbent: The Reverend Elizabeth Davies (Chairman)

Wardens: Mrs Judy Fletcher, Ms Diane Wynn (until April 2014)

Elected members:

Mr Leslie Bell, Mrs Jenny Black (from April 2014), Mr Leslie Fletcher (Secretary), Mrs Margaret Harrop, Mrs Jean Matthews, Mr Peter Matthews, Mrs Joyce Murphy (from April 2014), Mr Robert Nicholls (Deanery Synod Representative), Mrs Jean Nixon (until April 2014, Deanery Synod Representative), Mrs Pamela Race (from April 2014), Mrs Trena Radcliffe (Deanery Synod Representative).

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The report was approved by the PCC on 19 April 2015 and is signed on their behalf by:

The Reverend Elizabeth J Davies Priest in Charge, PCC Chair

Independent Examiner's report to the members of St Chads Parochial Church Council

This report on the financial statements of the PCC for the year ended 31 December 2014, which are set out on pages 9 to 13, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and s.145 of the Charities Act 2011 ("The Act")

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
- proper accounting records are kept (in accordance with section 130 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Edward Moss, FCA Chartered Accountant Stockport

April 2015

Receipts and payments account for the year ended 31 December 2014

	2014	2013
	£	£
UNRESTRICTED		
Voluntary income		
Gift aid envelopes	17,741	12,673
Non gift aid envelopes	2,956	2,481
Thursday collections	75	53
Sunday collections	1,520	2,146
Special services	199	433
Special collections	140	29
Sunday school / Children's development	47	-
Talents	629	1,714
General donations	310	351
Organ fund	781	146
Heating fund	3,116	-
Noticeboard fund	2,947	=
Gift aid direct debit giving	7,280	6,527
Dividends (education)	626	658
Activities for generating funds		
Efforts	585	2,367
Flowers	50	50
Magazine	170	243
Other	77	5,058
Charity	1,386	430
Traidcraft	1,880	1,476
Income from investments		
Interest	30	37
Income from Church activities		
Rents	8,786	8,870
Fees received	1,311	2,079
Other incoming resources		
Grants / insurance payments	13,376	17,195
RESTRICTED		
Income from investments - interest	208	437
TOTAL INCOMING RESOURCES	66,226	65,453

Receipts and payments account for the year 31 December 2014

	Notes	2014	2013
		£	£
UNRESTRICTED			
Church activities			
Parish expenses		4,320	3,867
Upkeep of services		182	548
Organist fees		1,890	1,363
Church upkeep		1,414	923
Church utilities		1,451	2,246
Church insurance		3,503	4,609
Hall upkeep		1,320	4,345
Hall utilities		1,833	2,563
Hall insurance		928	1,219
Sunday school / child development		-	172
Other education		498	198
Parish share		18,978	18,607
Other payments to Diocese		896	883
Charities / Special collections		1,267	434
Magazine		889	741
Communication / adverts		373	312
Organ		2,320	40
Social		96	-
Kneelers		177	-
Flowers			180
Petty cash payments			-
Other		6,823	7,464
Traidcraft		2,161	1,453
Payments from grants		10,799	23,974
Governance costs			
Cost of independent examination	2	150	150
RESTRICTED			
Church activities - Flowers			
TOTAL RESOURCES EXPENDED		62,268	69,631
		,	
NET MOVEMENT IN FUNDS FOR THE YEAR	2	3,958	(4,178)

All amounts are derived from continuing operations and the Parochial Church Council.

Statement of assets and liabilities as at 31 December 2014

	Notes	2014	2014	2014	2013
		Restricted	Unrestricted	Total	Total
				£	£
Investments					
CBF funds	4	20,251	-	20,251	19,875
Current assets					
Cash at bank and in hand		1,460	25,252	26,712	22,754
Total		21,711	25,252	46,963	42,629

The financial statements on pages 9 to 13 were approved by the Parochial Church Council on 19 April 2015 and signed on its behalf by:

Muriel Hargeaves Treasurer

Notes to the financial statements for the year ended 31 December 2014

1 Accounting policies

The financial statements have been prepared on a going concern basis, in accordance with the Charities Act 2011, the Statement of Recommended Practice "Accounting and reporting by Charities 2005", the Church Accounting Regulations 2006 and United Kingdom applicable accounting policies.

The financial statements have been prepared on a receipts and payments basis. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Restricted Funds represent donations or grants received for a specific purpose or invited by the PCC for a specific purpose. The funds may only be expended on the specific purpose for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund. The PCC does not normally invest separately for each fund but when appropriate interest is apportioned to individual funds.

Unrestricted Funds are general funds which can be used for PCC ordinary purposes. They include designated funds and free reserves. Free reserves are those funds available to be used at the discretion of the PCC which have not been designated for any particular purpose

Designated Funds are funds which are not restricted by the donor but which the PCC has agreed to designate to be used in the future for a specific purpose. They remain under the control of the PCC as part of unrestricted funds and could be re-designated at any time in the future at the discretion of the PCC.

2 Net movement in funds for the year

Whilst the Independent Examiner agreed to waive fees, a donation of £150 is paid to a fellow PCC each year in recognition of his work

3 Designated funds

	2013	2013
	£	£
Contingency fund	6,210	6,180
Organ fund	3,205	3,197
Total	9,415	9,377

Designated funds are included within the 'unrestricted' funds caption on the Statement of assets and liabilities

4 Restricted funds – investment assets

	2014	2013
	£	£
Whitlam bequest	110	108
Hudson fund	381	374
Ladybarn educational charity	4,077	3,773
St Chads educational charity	11,616	11,626
Alexander trust	4,067	3,994
Total	20,251	19,875

5 Reconciliation of movements in funds

	2014	2013
	£	£
Cash and bank at 1 January	22,754	26,932
Receipts	66,226	65,453
Payments	(62,268)	(69,631)
Cash and bank at 31 December	26,712	22,754

6 Controlling parties

The Charity is under the control of the elected members of the PCC who are the Charity's Trustees