**Use of the Disclosure and Barring Service (DBS) as part of our registration with CCPAS**

When assessing the suitability of applicants for positions of trust, we agree to comply with the DBS Code of Practice, Data Protection Act and other legislation in regard to the correct handling, use, storage, retention and disposal of Disclosures and Disclosure information, including any electronic information. This includes how and by whom it is accessed.

**Our relationship with CCPAS as an Umbrella Organisation**

We accept that the CCPAS Disclosure Unit, as our umbrella organisation, has a responsibility to ensure, as far as possible, that we comply with all the requirements in the DBS Code of Practice. We undertake to keep CCPAS informed of any changes in our organisation, personnel or practices which could materially affect our ability to work within these expectations.